

	<b>Uttar Gujarat Vij Company Ltd.</b>
	Corporate Office: Visnagar Road, Mehsana-384001, Gujarat Phone: (02762) 222080-81 Fax: (02762) 223574 E-mail : <a href="mailto:corporate@ugvcl.com">corporate@ugvcl.com</a> CIN NO:U40102GJ2003SGC042906

**CIN – U40102GJ2003SGC04290**

**Tender Notice NO: - UGVCL/HMT DO/ TENDER/2026-27/ No.14**

**P.R. No :-668286**

**RFQ No :-80318**

Executive Engineer, HimatnagarDivision invites **E-Tender for Hiring of vehicle on monthly rental basis for Salal Sdn under Himatnagar Dn.** Details of the Tender are as under.Tender Papers & Specifications may be **downloaded** from Web site <https://ugvcl.nprocure.com>(To view, download and on-line submission) and UGVCL web site [www.ugvcl.com&tender.guvnl.com](http://www.ugvcl.com&tender.guvnl.com)(To view & download only). **“All the relevant documents of tenders to be submitted online electronic form Only and payment of Tender fee and EMD the scanned copy of original documents of payment proof shall be uploaded in preliminary stage online only and NO any Physical documents will be allowed”.**

1	Tender No. / Type of Tender	<b>UGVCL/HIMATNAGAR DO/ TENDER/2026-27/No.14</b>
2	Tender Item	<b>E-Tender for Hiring of vehicle on monthly rental basis for Salal Sdn under Himatnagar Dn.</b>
3	Estimated Cost	<b>Rs. 1748712.00/-</b>
4	Tender Fees (Non Refundable) with 18% GST	<b>Rs.1180/- (1000/- T.F + 180/- 18% GST)As per Purchase Policy No. 1142 Date: 06.09.2017 &amp; Amendment Thereof</b>
5	Earnest Money Deposit	<b>Rs. 20000/- As per Purchase Policy No. 1142 Date: 06.09.2017 &amp; Amendment Thereof</b>
6	Security Deposit	<b>5% Of Order Value</b>
7	Date & Place of Pre-Bid Meeting (If required)	<b>If Possible</b>
8	Last Date of On Line(E-Tendering) submission of Tender	<b>Date : 08.07.2026 on Time : Up to 18.00 Hrs.</b>
9	Date of online opening of Preliminary Stage (Tender Fee & EMD)	<b>Date : 09.07.2026 on Time : Up to 11.00 Hrs.</b>
10	Tentative Date of online opening of Technical Bid	<b>Date : 09.07.2026 on Time : Up to 11.00 Hrs.</b>
11	Tentative Date of On line Opening of Price Bid	<b>Date: 09.07.2026 on Time : Up to 11.30 Hrs.</b>
12	Validity of Tender	<b>180 Days From The Date Of Opening Of Price Bid</b>
13	Work Completion Period / Time Limit	<b>24 Months</b>

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UGVCL GSTIN No. is 24AAACU6551F1ZI

Every Bidder has to inform their GSTIN No. at the time of payment of applicable fees.

**IMPORTANT:**

- a. Interested Bidders can view these tender documents online. The bidders who are interested in bidding in these tenders can download tender documents from website [www.nprocure.com](http://www.nprocure.com) and [www.ugvcl.com](http://www.ugvcl.com) and [tender.guvnl.com](http://tender.guvnl.com)

Bidders, who wish to participate in this tender, will have to register on [www.nprocure.com](http://www.nprocure.com). Further, Bidders who wish to participate in online tenders will have to procure Digital Certificate as per Information Technology Act-2000 using which they can sign, their electronic bids. Bidders can procure the same from GNFC, Ahmedabad, who are licensed certifying authority by Government of India and they will assist them in procuring the same as below mentioned address. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

**n) Code solutions-A division of GNFC Ltd.,**  
**301, GNFC Info tower, S.G. Road, Bodakdev**  
**Ahmedabad – 380054 (Gujarat)**  
**Toll Free: 1-800-233-1010 (Ext. 501, 512,516, 517, 525)**  
**Phone No. 079-26857315 / 316 / 317**  
**Fax: 079-26857321 / 40007533**  
**Email: [nproucre@gnvfc.net](mailto:nproucre@gnvfc.net)**

- b. All the bidders will be required to pay Tender Fee plus applicable GST as mentioned in the Tender Document either in Cash (up to Rs. 10,000/- only) at the office address specified in the tender documents or by RTGS / NEFT / Online.
- c. All the bidders will be required to pay EMD as mentioned in the Tender Document in RTGS / NEFT / Online only as per below mention bank detail.
- d. In case of payment of Tender fee & EMD through Cash or RTGS / NEFT / Online, the scanned copy of original documents of payment proof shall be uploaded in preliminary stage, Otherwise the offer will not be considered (at the sole discretion of **DISCOM**) and no any further communication in the matter will be entertained.
- e. **However, no physical documents required if payment of tender Fee and EMD made through Cash payment / RTGS / NEFT/Online.**
- f. Further bidders are requested to submit price bid (Schedule: B) on-line only and not to submit the price bid in physical form. This is mandatory. If price bid is submitted in physical form, such offer shall be out rightly rejected.
- g. It is mandatory for all the bidders to submit their tender documents with all relevant documents as

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desired in participation of this bid through on-line (e-tendering) in schedule time. If tender documents with all relevant documents submitted in physical form, in that case the online submitted documents shall be considered.

- h. Bidders should be in touch with websites <https://nprocure.com> & [www.ugvcl.com](http://www.ugvcl.com) for intimation regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper. The directives and amendments issued by UGVCL will have superseding effect to relevant section and specifications.
- i. Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer, Division Office, Uttar Gujarat Vij Company Limited, Himatnagar.
- j. UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.
- k. Bank Details:

**Name of Bank :Bank of Baroda**  
**Account Number : 84070200001538**  
**Branch Name :Himatnagar Branch**  
**Type of Account :Current Account (Non Operative A/c)**  
**IFSC Code : BARBOVJHIMM**

**Executive Engineer**  
**Himatnagar Division**

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**GENERAL TERMS AND CONDITIONS OF THE TENDER.**

**(1) DEFINITIONS:**

- a) “The company” means the UGVCL and/or its representatives.
- b) “Contractor” means the tenderer whose tender is expressly accepted by the company shall include his successors & permitted assignees.
- c) “Engineer” means such officer as may be duly appointed by the company from time to time to act as an engineer & includes his duly authorized representative.
- d) “Month” means the calendar month.
- e) “Day” means any day starting at zero hour & ending at 24 hours without break.

**(2) EXTENT OF WORK:**

This tender is for hiring of vehicle on annual rate contract basis for the of the company in accordance with the terms & conditions mentioned here under & schedule ‘b’ indicating the rates appended hereto.

**(3) VALIDITY OF TENDER:**

All the tenders shall be opened for acceptance by the undersigned for the period of 90 days from the date of opening the tenders & the tenderer shall be bound to supply the vehicle on such acceptance at their quoted rates.

**(4) PERIOD OF CONTRACT:**

The period of the contract shall be for **Twenty Four months** from the date of commencement order being issued by the company after completion of all the formalities of the contract as well as execution of agreement by the contractor.

The company reserves the right to terminate the contract at any time without assigning any reasons what so ever by giving ten days notice in writing to the contractor. In such case, the contractor shall not be entitled to any compensation by reasons of such termination of contract.

**(5) AREA OF WORK:**

Normally the vehicle shall be required to run within Sabarkantha District. However if felt necessary, it shall also be required to run/more any where in Gujarat State as per the directions from the engineer-in-charge.

**(6) ACCEPTANCE OF TENDER:**

The Ex.Engr Himatnagar division. Does not bind himself to accept the lowest or any tender neither any reasons will be assigned for the rejection of any or part of the tender. It is also not binding upon him to dis-close any analysis report. The undersigned reserved the right to award the work either to a single tenderer or split up the same among the tenderers.

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**(7) SECURITY DEPOSIT:**

The tenderer whose tender has been accepted either in whole or in part shall have to pay 5% (Five) of the ordered value as security deposit in cash within the stipulated period for the satisfactory performance of the contract. The security deposit is refundable only after satisfactorily completion of the “No objection certificate “from the engineer-in-charge. The company reserves the right to recover any dues outstanding against the contractor and/or towards any loss caused to the company owing to neglect or default of either of the contractor or his staff from the security deposit. **No interest will be paid by the company on security deposit.**

- (8) The contractor shall be required to supply the vehicle strictly in accordance with the specification laid down in the tender papers. Any vehicle not confirming to said specification shall not be accepted. **The vehicle must be of closed body (BS-6) 7-seater (non AC) Jeep only.**

- (9) The vehicle to be offered for hiring shall be in up to date condition including its tubes, tyres, engine as well as conditions of its outside body. The new vehicle is preferable, however offered vehicle shall not have been registered before more than **3 years** as on the date of opening of tender. However in case of very poor response or to be break off the likely cartel, a relaxation can be granted for one year. However the officers placing an order should ensure that the condition of such vehicle is tiptop and vehicle must be with Bharat Stage VI (BS- VI) engine approved by RTO & must have following documents completed in all respects.

- i) Registration certificate Book.
- ii) Road permits. /LADDER vehicle of RTO & Contract carriage permit
- iii) Insurance Certificate covering period of hire.
- iv) Tax paid receipt up to the date.
- v) Fitness certificate. /Taxi or Maxi passing certificate.
- vi) PUC certificate in force.
- vii) Any other relevant documents relating to hiring of vehicle required under Road Transport rules in force from time to time.

The certified Xerox copies of the said documents be invariably attached with the tender for verification.

- (10) Driver shall preferably below the age of 40 years and never above 55 years. lodging and boarding of driver shall be borne by owner.
- (11) The Driver should be provided with enough money to cover the cost of Diesel, repairs and incidental expenditure while in journey.
- (12) The contractor shall be solely responsible for any fine or penalty if imposed by any

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authority for any breach, violation of any of the rules, regulations etc.

- (13) The contractor shall immunize company's personnel against any claim arising out of accidents or misbehavior of the driver. The vehicle shall be kept properly insured all the time to cover the 3rd party risk and simultaneously immunized company on account of likely claims from public, police deptt. etc.
- (14) The vehicle once inspected & approved by the undersigned for hire, shall not be changed or substituted by the contractor without permission except on becoming defective, off road; break down, due to accident etc. In such an event, the contractor shall give immediate intimation to the engineer-in-charge.
- (15) The vehicle is to be hired for the maximum of 3000 KM. Particular for sub division offices, maximum kilometre for tender is to be derived/calculate from the average of last twelve months kilometre travelled by vehicle in sub division from date of tendering and accordingly tender will be invite.
- (16) Particularly for Urban Subdivision vehicle will be hired for 24 Hrs.
- (17) Rate for excess KM travelled by hired vehicle beyond fixed Kilometre per Month. Rate for excess Km travelled by hired vehicles, beyond fixed Kilometre per month is admissible occasionally with written permission of circle head.
- (18) Any excess travel of vehicle beyond fixed Kilometre per month by the officer in charge of the vehicle shall be under the written/verbal approval of circle head and the same shall be regularized by an office note giving clear reasons for travelling beyond stipulated Kms.
- (19) All road tolls/bridge tolls shall be reimbursed on production of proof of payment along with monthly bills.
- (20) All the Vehicle excluding administrative office should have been provided the vehicle tracking system (GPS) whose cost is to be borne by contractor. The running cost of vehicle tracking system (GPS) shall be reimbursed on production of proof of payment along with monthly RA bills.

The vehicle provided on hire by the contractor shall remain at the disposal of the engineer & shall not ply for any purpose other than the bonafide purpose of the company.

- (22) The vehicle shall commence duty at the head quarter of engineer.
- (23) The contractor shall provide stand by vehicle to ensure prompt substitute arrangement should any hired vehicle go off road due to major break-down , mishap etc. or any other reasons so as not to Allow the company's work to suffer. The substituted vehicle shall also be in acceptable condition As compared with the hired vehicle.
- (24) **If the contractor fails to provide the vehicle, the deduction from his RA bill shall be made on prorata considering the monthly rate payable with 26 working days per month or**

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**actual amount paid by company to hire alternative vehicle. Whichever is higher. Notice shall be given in writing to contractor/agency for failure in providing vehicle for each day and if any failure more than 10 Days in a year will be lead to termination of contract and performance guarantee submitted by contractor/agency will be forfeited.**

- (25) The contractor shall ensure observance of proper discipline by him and/or his driver staff if any engaged in performance of the contract. They must not indulge in the use of drink or drug. They must behave in a polite & courteous manner with the company's employees. In case of any complaint against any driver etc. The contractor must change him & in case he fails to do so, such driver shall not be accepted on duty & vehicle on which such staff is deputed shall be marked as "Absent". As far as possible, the contractor shall ensure that the driver is in proper neat & clean uniform while on duty.
- (26) The driver & any other staff if any engaged by you for the performance of the contract shall observe safety rules & regulations while going to work-site/installations. If any mischief takes place due to neglect of safety precautions on part of any of your staff, you will be solely liable for all the consequences
- (27) The contractor shall indemnify the company against all suits actions, proceedings etc. arising out of any claim or demand for breach of any rules regulations, default etc. On the part of the contractor during the performance of this contract.
- (28) **Further the company does not assume any responsibility, liability for the accident to the vehicle & your engaged staff & shall not give any compensation for the same.** The contractor shall have to execute the indemnity bond in the prescribed format on a stamp paper of appropriate value at his cost for the same
- (29) The contractor shall have to enter into an agreement on the non judicial stamp paper of the appropriate value at his own cost with the company.
- (30) Vehicle wise & month-wise log-sheet in triplicate in the pattern of the company shall be maintained by the contractor & completed in all respect & get signed by the engineer-in-charge & driver daily. Any entry or properly recorded or left unsigned or having interpolations, overwriting etc shall not be taken into consideration & no payment will be made in respect of such journey unless the same are certified by the engineer-in charge. On closed of the calendar month, the contractor shall prefer the bill of hire vehicle to the engineer-in-charge enclosing there with two copies of the log-sheet for checking & verification & for the purpose of passing the bill. The contractor shall also furnish the slip in the prescribed format giving details of daily journey duly signed by the engineer-in-charge & driver. The cost of slip shall be borne by the contractor. The engineer-in charge shall also be required to give a certificate, along with the bill, to the effect that all the entries recorded in the log-sheet of the vehicle for the month have been duly verified & checked & found correct as well as found to have made in the interest of Board's bonafide work only

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also recommended for payment.

- (31) **The contractor shall be bound to provide the vehicle to the company for twenty four hours without break.**
- (32) The payment of each calendar month at the quoted rates shall be made in the succeeding month within 30 days from the date of receipt of bill to gather with advanced stamped receipt & log sheet by “A/c Payee” cheque on any Schedule bank at Himatnagar.
- (33) The company also reserves the right to enter into a parallel contract with any agency at any rate & on any terms & conditions as deemed fit even during the currency of this contract
- (34) Formula for considering price variation No price variation will be payable on cost of Oil/tyres, tubes etc. Only charges in price of Diesel will be adjustable. Quote the prices on the basis of prevailing 15 days before the due date of tender. These basic rates shall be indicated in the offer.  
Formula:  
Rate per kilometer will be increased/decreased, as the case may be by one paisa per kilometer for every increase/decrease in the rate of diesel by 10 Ten paisa) per liter. This will be applicable to the actual Km. traveled during the month.
- (35) TDS will be deducted as per IT rules. Order shall be issued at basic price where GST is quoted @5%. In case GST is quoted @12%, order shall be inclusive of GST amount only. Where supplier/contractor of vehicle is unregistered, order shall be issued at basic price and deemed GST @5% need to consider for evaluation purpose.
- (36) The General terms & condition relating to works, as standardized by the UGVCL Erstwhile GEB but not specifically brought cut in this tender shall also be applicable to the contract & binding to the contractor & shall form part of the contract. The copy of the said booklet containing such terms & conditions will be available for perusal of the contractor at the office of the undersigned.
- (37) In case of successful tend per being partnership firm, the certified copy of the “Partnership Deed” will have to be produced with original “Partnership Deed” for verification
- (38) **Further bidders are requested to submit price bid (Schedule -B) on-line only through Web site <https://ugvcl.nprocure.com> and not to submit the price bid in physical form. This is mandatory. If price bid is submitted in physical form, same will not be opened and only on -line submitted price bid will be considered for evaluation.** Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to **Executive Engineer, UTTAR GUJARAT VIJ COMPANY LTD., DIVISION OFFICE, HIMATNAGAR.**
- (39) Any dispute or difference arising under, out of or in connection with the contract shall be subject to the exclusive jurisdiction of Himatnagar.

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- (40) Vehicle must be kept at **Head quarter of SALAL Sdn Office Under Himatnagar DN for 24 hours.**
- (41) It is experienced that in case emergency/interruption of power supply especially during odd hours, the power supply restoration work is delayed for want of vehicle. it is therefore decided that at each field office/unit, one vehicle can be hired for addition 12 hours to meet with any sort of an emergency. The vehicle shall be under the control of the particular filed office/unit

**Signature of the Tenderer**

**Executive Engineer  
UGVCL,HIMATNAGAR DO.**

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### **Conflict of Interest among Bidders/ Agents:-**

A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for particular quoted item, if:

- a) they have proprietor/ partner(s)/ Director(s) in common; or
- b) they receive or have received any direct or indirect subsidy/financial stake from any of them; or
- c) they have the same legal representative/ agent for purposes of this bid; or
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
- e) bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.
- f) in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer.

There can be only one bid from the following:

- 1) The principal manufacturer directly or through one Indian agent on his behalf; and
  - 2) Indian/ foreign agent on behalf of only one principal.
- g) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
  - h) in case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/ management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.
  - i) Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time.

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**The contractor will have to give the following undertaking on Rs.300/- notarized stamp paper:**

1. If this tender be accepted, contractor shall agree to abide by and fulfill all the terms and provision of the Tender and contract of works as applicable and in case of default thereof to forfeit and pay to the Company the sum of money due.
2. The value of EMD paid herewith should be absolutely forfeited to the company, if contractor fail to deposit the full amount of specified security deposit, within specified time limit.
3. The contractor shall co-operate with the Company inventory etc. He shall submit all the requirements which are necessary to finalize his outstanding bills within 10 days from the date of completion of work, failing which the Company shall finalize the account on the basis of its inventory records and initiate action as per company's discretion.
4. The competent authority can delete any item in schedule "B" in the tender, if he feels that the rate quoted by the contractor for that item is abnormally high when compared to the estimated rate.
5. In case of any dispute, concern EE/SE will be the final authority for deciding the same and his decision will be final and binding on the contractor and Department and no further appeal will be entertained.
6. The contractor will have to see that safety equipments are used by his labours, while working on the line, equipment etc. contractor will be responsible for any accidents.
7. The contractor will have to under taken responsibility of accidents etc. for his persons working on the line.
8. The contractors will have to take insurance of suitable amount for his labours.
9. Contractors will have to carry out the work under his eligible and authorized supervisor. However the work is to be done as per standards and under supervision of UGVCL.
10. The Company does not bind itself to accept the lowest or any tender neither with any reason be assigned for the rejection. It is also not binding on the company to disclose any analysis reports on the tender.

I/We hereby agreed and bound for all above conditions mentioned.

Name of Contractor:

Signature

Full Address:

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Contact Detail

Place:

Date:

### **THE TENDRER WILL HAVE TO GIVE FOLLOWING UNDERTAKING**

- (1) Should this tender be accepted I/We hereby agree to abide by to fulfill all the terms & provisions of the tender & contract for work as applicable & in default thereof to forfeit & pay the company the sum of money due.
- (2) The full amount of earnest money deposit paid herewith should be absolutely forfeited to the company, should I/We do not deposit the full amount or specified security deposit within specified time.
- (3) I/We hereby confess that I/We have made myself /our selves fully aware of all the terms & conditions of the tender & General standard conditions of the contract for execution of work of the company & any ignorance of any of the conditions will not absolve me/us from the liability to abide by the same.

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